



Institute of State for Fine Wine and Dining and Hospitality Hotel "Arturo Prever" –
Pinerolo- Italy

THE REGISTER OF ATTENDANCE

| | |
|--|--|
| <p>STUDENT</p> <p>Surname: _____</p> <p>Name: _____</p> <p>Location: _____</p> | <p>ESTABLISHMENT</p> <p>_____</p> <p>_____</p> <p>Tutor: _____</p> |
|--|--|

Indicate for each day of the start time and end time work.

A = absent
D = delay
I = Illness
P = Permission

| Date | Day | Starting time | End Time | Activity | Trainee signing | Tutor's signature |
|----------|-----|---------------|----------|----------|-----------------|-------------------|
| __/__/__ | 1 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 2 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 3 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 4 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 5 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 6 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 7 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | | A.M. | A.M. | | | |



| Date | Day | Starting time | End Time | Activity | Trainee signing | Tutor's signature |
|----------|-----|---------------|----------|----------|-----------------|-------------------|
| __/__/__ | 8 | P.M. | P.M. | | | |
| __/__/__ | 9 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 10 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 11 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 12 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 13 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 13 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 14 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 15 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 16 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 17 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 18 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 19 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 20 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 29 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |



| Date | Day | Starting time | End Time | Activity | Trainee signing | Tutor's signature |
|----------|-----|---------------|----------|----------|-----------------|-------------------|
| __/__/__ | 30 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 31 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 31 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 32 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 33 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 34 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 35 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |
| __/__/__ | 36 | A.M. | A.M. | | | |
| | | P.M. | P.M. | | | |

Total hours of internship: _____

NOTE: _____

Signature and stamp of the
Head of the Department

The Headmaster of Institute
of State for Fine Wine and
Dining and Hospitality Hotel
"A. Prever"
Dott.ssa Roberta Martino

Logo hotel



Istituto di Istruzione Superiore
"Arturo Prever"
Pinerolo - Italy

EVALUATION FORM OF JOB PLACEMENT ACTIVITY

| | |
|------------------------|----------------------|
| STUDENT | ESTABLISHMENT |
| Surname: _____ | Tutor: _____ |
| Name: _____ | |
| Location: _____ | |

There are five levels of evaluation, from 1 to 5. 5 is the maximum point for each aspect. In order to evaluate the student, please consider the following aspects and put a cross under the level you agree. The maximum total score is 25

| | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| How much they are interested with the activity | | | | | |
| How much they take part of the activity | | | | | |
| How good the relationship with the other workers is | | | | | |
| How much they are able to cooperate | | | | | |
| How often they are on time | | | | | |
| How much they are able to work (cooking skill, using kitchen tools, etc) | | | | | |
| How much they are able to work when not guided | | | | | |
| How much they are trustful when given a task | | | | | |

Total score:...../25

Date

The stage tutor